



To,
The Chairman,
Hyderabad Branch of ICAI,
11-5-398/C, Red Hills, Lakdikapul
Hyderabad- 500004.

Dear Sir/Madam,

Sub: Vacancies for "Semi-Qualified Chartered Accountants" in our firm M/s Manindar and Associates -Reg.

We would like to bring to your kind notice that we have **three (3) vacancies** for **Semi-Qualified Chartered Accountants** at our firm. We are looking for dynamic candidates who have completed their CA articleship and possess strong technical knowledge in Indirect Taxation.

The job role is specifically focused on **GST Compliance and Litigation**, including the following responsibilities:

- Filing of monthly and quarterly **GST Returns** (GSTR-1, GSTR-3B, GSTR-6 etc.)
- Periodical review of **GST Compliance**.
- Preparation and filing of **Annual Returns (GSTR-9)** and **Reconciliation Statements (GSTR-9C)**
- Drafting and filing **replies to GST Notices**.
- **Preparation and filing of GST Refunds**.

An attractive salary package commensurate with the candidate's experience and technical proficiency will be offered.

Our firm is located at: H. No. 8-1-351/24/B,
Anwar Manzil, Rahul Colony,
Toli Chowki, Hyderabad- 500008.

Interested candidates can send their resumes to this whatsapp no: 8838752633/E-mail: lakshminarayanan@mnaca.in.

We hereby request the ICAI Hyderabad Branch authorities to kindly add this request letter to the job vacancy section on branch website and also paste the physical copy in the "Notice Board" of the Branch premises.

Thanking You,

Yours faithfully,

For M/s Manindar and Associates
Chartered Accountants

Firm Regn. No. 024015S

CA Manindar Kulkarni
Proprietor
M.No. 227768



Place: Hyderabad
Date: 27-01-2026