

To
The Chairman,
Hyderabad Branch of SIRC of ICAI
ICAI Bhawan,
11-5-398 / C, Red Hills, Hyderabad-500004

Dear Sir/Madam,
Sub: Vacancy for Article Assistant

With reference to the captioned subject, we would like to bring to your notice that we are currently seeking dedicated and talented individuals to join our office as Article Assistant, with good stipend. The selected candidates can look forward to good exposure & learning in the following areas:

1. Audit and Assurance Services:- Internal Audit and Statutory Audits.
2. Accounting & Bookkeeping.
3. Direct :- ITR Fillings, Tax Audits, Appeals, Assessments.
4. Indirect Taxation-GST Returns, Appeals, Notices and Litigations.
5. ROC Compliance Services
6. FEMA Compliances
7. Merger and Amalgamation
8. Due diligence
9. Valuations.
10. Other statutory compliances.

Stipend	1 st Year- 12,000 2 nd Year- 15,000
Timings	10:00 AM to 7:00 PM
Vacancies	3
Paid Leaves	1.5 day per Month
Holidays	Alternate Saturdays & Sundays.

Office Address: #101, 1st Floor, H.No. 1-90/2/1, Srilakshmi Nilayam Vinayaka Nagar, Madhapur, Near Durgam Cheruvu Metro Station, Hitech City, Hyderabad, Telangana 500081

Interested candidates can send their resume to canavin_kumar@yahoo.com or contact us at:
Ph.no. +9 17013987235, +9 19885795795.

For K Navin and Associates
Chartered Accountants
FRN No.0228395



CA Navin Kumar
Proprietor
M.No 233354



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